

MILFORD POLICE STATION BUILDING DESIGN COMMITTEE

September 16, 2004 - MINUTES

JOE STELLA	Y	KENT CHAPPELL	N
MARY ALBINA	Y	CRAIG FRYE	N
CHIEF DOUGLAS	Y	STEVE SAREAULT	Y
BILL KOKKO	Y	GERI DICKERMAN	Y
JESSICA HEJTMANEK	N	KATIE CHAMBERS	Y
GARY DANIELS	N	BILL PARKER	N

Chairman, Joe Stella, called the meeting to order at 7:10 PM.

There were no Minutes of the last meeting to be read.

Joe suggested that we should not meet every week since there might not be anything to discuss each week, however, the majority of the Committee felt we should still have the meeting and Katie Chambers stated that since it is considered a public meeting it must be held each week or a Notice must be placed at the Town Hall and the Library at least 24 hours prior to the regularly scheduled meeting. We will still plan to meet each week.

Gary Goudreau is not required to be at every meeting but will probably be at the majority of them. Gary announced that he had met with the Chief and other members of the Police Force a couple of times to get their "wish list" and try to draw up something to conform to their needs. There will be a meeting on Tuesday, September 21 at the Police Station from 11:00 AM to 1:00 PM and any members of the Committee are welcome to sit in.

There was a short discussion regarding the survey and what had been found out about the easements shown on some of the deeds. Katie announced that when Lorraine Carson was in the Town Hall they had met with her to discuss the easement along the front of the lot from Garden Street and she stated that the explanation of the easement was just one deed beyond what Atty. Quinn had investigated. We must still discuss with Mr. Silva what can be done along his property line and easement. This will be done soon.

The Planning Board has scheduled the discussion of the Police Building Committee with Gary Goudreau presenting a schematic plan of the anticipated floor plan without any elevations, etc. We will plan to meet at the Town Selectmen's room on Tuesday night the 21st to back the presentation and

answer any questions necessary. This will be in lieu of the Thursday night meeting this week.

Joe announced that the Board of Selectmen had approved our letter of intent to the MacMillan Company for the Construction Management and Katie advised that the letter has gone out. A letter was received from Steve Tarbox of that company advising of their plans.

A list was supplied of the proposed space needs of the building for our perusal and discussion. Questions were asked about several areas and explained by Gary.

Joe announced that he and Katie had met with the Rand Company and Leen of the Town offices regarding their suggestions at this point. We will know more about this later. He also stated that the AIA 201 Contract and General Conditions are nearly done and will be signed in the near future.

The Turner Company will be drilling the Geotech holes on October 7th and 8th. Geri stated the Superintendent of the demolition had told her that the building would be completely demolished by then.

The MacMillan Company has offered to take out the oil tank and take care of the transfer of same according to the rules. They will do this at no cost to us since they did not have to demolish the building under our Contract, but they did have a contract with the insurance company so felt they could do this for us. Steve mentioned that we would probably be going with gas so the oil tank, which has been found to be about 20 years old should be removed.

There being no further business before the committee it was moved and seconded that we adjourn at 8:50 PM.

Respectfully submitted,

Geri Dickerman
Secretary pro tem